

Date	PO No	Invoice No	Supplier	Description	TVF - Total £84k	TAF - £21k TDF - £30k Total - £51k	S106 £100k	
				Deadline for all grant to be spent		31/03/25		
				Funding from Cornwall Council	£84,000.00			
28/05/24				Funding from Cornwall Council (TAF)		£7,500.00		TAF Funding Payment Schedule
16/01/25				Funding from Cornwall Council (TAF)		£10,500.00		
28/04/22	N/A	Jnl No 34979	Internal STC	Admin Support 28.4.22	-£64.20			
07/10/22	5385	INVOICE JANUARY 2023	Mel Richardson Consultancy	Consultancy Work	-£2,100.00			£10,500 - Within a reasonable timeframe of signing the Grant Offer Letter (22-05-24)
30/06/22	N/A	Journal No. 38981	Internal STC	Admin Support - June 2022	-£56.18			£10,500 - Within a reasonable timeframe of delivery of all Grant outcomes
31/07/22	N/A	Journal No. 38984	Internal STC	Admin Support - July 2022	-£64.20			
30/09/22	N/A	Journal No. 38985	Internal STC	Admin Support - Aug/Sept 2022	-£228.57			
31/10/22	N/A	Journal No. 39313	Internal STC	Admin Support - October 2022	-£139.95			
30/11/22	N/A	Journal No. 39314	Internal STC	Admin Support - November 2022	-£110.90			Grant Outcomes
31/03/23	5726	3044 (3698-A)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants March Payment - Architecture Studio Hive	-£11,478.33			1) Send to CC any relevant docs for project 2) Evidence of consultation with businesses and residents of Fore Street
28/04/23	5726	307 (3698-B)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants April Payment - Architecture Studio Hive + Town Vitality Open Space Project Appointed Consultants - Additional charge for Hobs Reprographics printing of consultation posters for event key stake holder event held 27/04/2023	-£11,603.97			3) Evidence of delivery of trial markets and CC to be notified of these dates 4) Provision of evidence of expenditure and updates if requested by CC
28/05/23	5726	3049 (3698-C)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants May Payment - Architecture Studio Hive	-£11,478.33			TDF Funding Payment Schedule
28/06/23	5726	3053 (3698-D)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants June Payment - Architecture Studio Hive. Hobs Reprographics printing for consultation event 16th/17th June 2023 invoice S2015INV23060450	-£11,668.65			£7,500 - Within a reasonable timeframe upon signing the agreement dated 11th April 2024 £7,500 - Further payment in accordance with schedule 3 £15,000 - Within reasonable timeframe of provision of evidence of targets reached per schedule 3
28-Jul	5726	3055 (3698-E)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants July Payment - Architecture Studio Hive	-£11,478.33			Schedule 3
30-Aug	5726	3058 (3698-F)	Architecture by Studio Hive Ltd	Town Vitality Open Space Project Appointed Consultants August Payment - Architecture Studio Hive	-£11,619.45			1) Provision of more detailed plans for intended public realm improvements to Fore Street, discussed and approved by Highways Team and agreed by CC. Second £7,500 to be paid within reasonable timeframe of agreement of detailed plans and endorsed by Highways Team 2) Further targets will be agreed between CC and STC once more detailed plans become available
19/06/23	5874	9RADYQT7T2 (4039-A), VKE4CQX7T2 (4039-B), NWCJ9RBT2 (4039-C)	Credit Card (Meta)	Facebook boost post for Town Vitality Public Consultation event on Friday 16th and 17th June	-£20.00			
13/07/23	5914	6356622604454127-12783088 (4172)	Credit Card (Meta)	Credit Card Purchases - Facebook boost post for Town Vitality Public Consultation closing 14/7/23	-£25.00			
29/07/23	5951	6405641176218936-12893337 (4183-A)	Credit Card (Meta)	Credit Card Purchases - Facebook boost post for Town Vitality Public Consultation closing 14/7/23	-£5.00			
16/07/23	N/A	CN-4962	Internal STC	Photocopying Fees - Photocopying Fees for Town Vitality	-£120.00			
08/06/23	5795	18831 (4143)	Saltash & District Observer	Saltash & District Observer - Town vitality Saltash District Observer notice advert. Approved by town team members Front page - 10 x 2 - £219 – (Carlton Plastics size).	-£219.00			
09/06/23	5615	INVOICE OCTOBER 2023	Mel Richardson Consultancy	2000 Saltash Leaflet A5 4/4,	-£165.00			
05/05/23	5615	INVOICE OCTOBER 2023	Mel Richardson Consultancy	2500 Saltash Leaflet A5 4/4	-£197.00			
12/10/23	5615	INVOICE OCTOBER 2023	Mel Richardson Consultancy	Project Management Support for Vitality Funded Open Space Project	-£2,500.00			
13/10/23	5726	3063	Architecture by Studio Hive Ltd	3 Hours Charged. & Neil Sansum's attendance at Council meeting 7th September 2023 - mileage	-£382.50			
20/12/23	6314	TDF1	Mel Richardson Consultancy	Appointment of consultant to prepare the Town Vitality Delivery Fund Application.	-£1,800.00			
18/03/24	6545	3077	Architecture by Studio Hive Ltd	Saltash Open Space Project: Next Steps	-£3,000.00			
03/04/24	6545	3078	Architecture by Studio Hive Ltd	Town Team Open Space Project – Next steps Graphic design work in relation to publicity material	-£250.00			
30/05/24	6563	Open Space February to May	Mel Richardson Consultancy	Open Space Next Stage Work – as per proposal submitted and including printing of 300 flyers.	-£3,225.44	-£574.56		Total invoiced £3,800
11/06/24	6782	CINV-089008	Cormac Contracting Ltd	Road safety audit report for the community open space project - Fore Street on behalf of Town Team		-£4,649.00		

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24/10/24	7103	Open Space Delivery 2	Mel Richardson Consultancy	Town Vitality TDF and TAF Funding works - Open space for markets/improved greening		-£4,000.00		
15/01/25	7257	M010693	Diverse Events	To deliver the planning, delivery, onsite management and road closures for 6 Street Markets with 17 market traders at each under the TDF and TAF funded project.		-£11,414.84		
30/01/25	7353	TBC	Meristem Design Ltd	Design and installation of street furniture to include planters and signage		-£29,444.00	-£29,444.00	Total Invoiced £58,888
14/02/25	7394	TBC	Diverse Events	x4 Banners for promotion of the Saltash Market Trials - as requested by Town Team		-£134.00		
10/03/25	TBC	TBC	Urbanist	Support STC Town Team with Fore Street greening and Wayfinding project		-£783.60	-£4,141.40	Total invoiced £4,925
			SUB-TOTALS (RECEIVED INCOME LESS EXPENDITURE)		£0.00	-£33,000.00	-£33,585.40	
				SUMMARY				
				TVF	TAF & TDF	S106		
				Project Total	£84,000.00	£51,000.00	£100,000.00	
				Funding Received So Far	£84,000.00	£18,000.00	£0.00	
				Funding to be Received	£0.00	£33,000.00	£100,000.00	
				Total Expenditure	-£84,000.00	-£51,000.00	-£33,585.40	
				Balance Left to Spend	£0.00	£0.00	£66,414.60	